

EWOV Member Portal

User information

PRINCIPAL BUSINESS CONTACT

Principal Business Contacts are able to:

- › create, modify and delete contact access to the Portal
- › allocate roles to contacts
- › assign contacts to sites
- › access all invoices raised against the organisation or sites
- › access all site details for any sites attached to the account.

Principal Business Contacts can't make changes to their own access, you will have to contact embeddednetworks@ewov.com.au.

Full Name	Email	Company Name	Business Phone	User Name	Login Enabled	Last Successful Login
Mary Smith	mary@totalcrm.com.au	A Great View		mary	Yes	
Phil Jones	phil@totalcrm.com.au	A Great View	0395009600	phil	Yes	
Simon Test	simonstanforth@hotmail.com	A Great View	04 398417799	Simon	Yes	
Test ACN	ace@testco1.com.au	A Great View	0395009602		No	
Test CHC		A Great View			No	
Test PBC	ceo@testco1.com.au	A Great View	0395009601		No	

FINANCE AND ACCOUNTS CONTACT

Accounts Contacts are given access to all invoice details as well as all site details.

COMPLAINT HANDLING CONTACT

As the designated Complaint Handling Contact you will be able to see all the Network Sites that have been assigned to you.

Site	Company	Category	Activity Code	City	Number of Customers	Agent
Another Test Site	Acme Pty Ltd			DONCASTER EAST	10	A Great View
Test Site - Acme 1	Acme Pty Ltd			Site City		A Great View
Test Site - Acme 2	Acme Pty Ltd	Deemed Network (Supplying)	VND2	COLLINGWOOD	15	A Great View

Click on **Manage My Account**, then **Network Sites** to see the list of Sites you have been linked to.

View Details

Site Name *	Company	Agent
Test Site - Acme 2	Acme Pty Ltd	A Great View
Number of Customers	Category	Activity Code
15	Deemed Network (Supplying)	VND2
Site Address		
Address Line 1	Address Line 2	
22 Smith Street	---	
City	State	Postcode
COLLINGWOOD	VIC	3066
Site Portal Contacts		
Site Contacts		
Link		
Full Name	Company Name	Finance and Accounts Contact
		Principal Business Contact
		Complaint Handling Contact

Click the **View Details** arrow to see more details of the **Network Site**.